



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

Meeting to be held in Woodsley Road Community Centre

Thursday, 19th December, 2019 at 7.00 pm

Councillors:

A Garthwaite	-	Headingley & Hyde Park
J Pryor	-	Headingley & Hyde Park
N Walshaw	-	Headingley & Hyde Park
J Akhtar	-	Little London & Woodhouse
K Brooks	-	Little London & Woodhouse
A Marshall-Katung	-	Little London & Woodhouse
J Bentley	-	Weetwood
C Howley	-	Weetwood
C Knight	-	Weetwood





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Head of Stronger Communities: Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:
Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park cinema; Makkah Masjid Mosque
Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES - 26 SEPTEMBER 2019</p> <p>To confirm as a correct record, the minutes of the meeting held on 26 September 2019</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>WASTE MANAGEMENT SERVICES - UPDATE ON THE REFUSE SERVICE REVIEW AND NATIONAL WASTE STRATEGY IMPLICATIONS FOR LEEDS</p> <p>To receive and consider the attached report of the Deputy Chief Officer, Communities & Environment</p>	5 - 22

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>INNER NORTH WEST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Stronger Communities</p>	23 - 32
10			<p>INNER NORTH WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Stronger Communities</p>	33 - 40
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday, 12 March 2020 at 7.00 p.m.</p> <p>MAP TO TODAY'S VENUE</p> <p>Woodsley Road Community Centre</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	41 - 42

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INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 26TH SEPTEMBER, 2019

PRESENT: Councillor J Akhtar in the Chair

Councillors K Brooks, A Garthwaite,
C Howley, C Knight, A Marshall-Katung,
J Pryor and N Walshaw

13 Declaration of Disclosable Pecuniary Interests

There were no declarations.

14 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Bentley.

15 Minutes - 20 June 2019

RESOLVED – That the minutes of the meeting held on 20 June 2019 be confirmed as a correct record.

16 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. The following was discussed:

Concern regarding noise and disturbance caused by students to the extent that people were considering moving away. Whilst the work of the Noise Nuisance team was much appreciated it was asked whether the universities would consider providing support to expand the team. It was reported that the meetings had been arranged with the universities who were keen on tackling the problems.

Members were thanked for their support towards Hyde Park Unity Day. The Chair expressed thanks on behalf of the Committee for all the hard work in organising the event.

17 Climate Emergency and Air Quality

The report of the Chief Officer, Sustainable Energy and Air Quality provided an overview of the presentation to be given to the Committee. The

presentation gave background on the Climate Emergency and on-going work on air quality.

Polly Cook, Chief Officer, Sustainable Energy and Air Quality gave the Committee a presentation.

The following was highlighted:

- The Council's declaration of Climate Emergency.
- The requirement for Leeds to achieve net zero emissions by 2030.
- The Climate Conversation with the City
- Key messages – impact on biodiversity, promotion of active travel, changing dietary and consumer habits.
- The recent car free day in Headingley.
- Work in Inner North West Leeds with schools.
- Introduction 12 Electric Vehicle charging points in Inner North West Leeds.
- Air quality – introduction of Clean Air Zone; changes to fuel for Buses and Taxis within the city; Anti-idling campaign.

Further discussion included the following:

- Concern that the road closure on the car free day coincided with a busy time for student arrivals. It was reported that the day chosen was International Car Free Day and any such events would always cause some inconvenience.
- Suggestions for tree planting and development of meadow areas. A working group had been set up for this and it was requested that any areas suggested be submitted.

RESOLVED – That the report and presentation be noted.

18 Get Set Leeds - Making Leeds a More Active City

The report of the Director of Public Health and Head of Active Leeds presented the Committee with the following:

- An update on the progress made in relation to 'Making Leeds a More Active City'
- An update on the development of the Physical Activity Social Movement and Ambition for Leeds
- An overview of 'Get Set Leeds' and starting the city wide conversation.
- Information to enable Community Committee Members to support and champion the conversation.

Judith Fox, Public Health Manager and Gill Keddie, Active Leeds Development Manager gave the Committee a presentation.

The following was highlighted:

Draft minutes to be approved at the meeting
to be held on Thursday, 12th December, 2019

- Links to Inclusive Growth Strategy and Health & Wellbeing Strategy
- Health benefits of physical activity;
- Health statistics for Outer South Leeds
- Social Prescribing and referrals to physical activity;
- Engagement with residents, organisations and schools;

Members discussed activities available in Inner North West including the Good Gym and Park Run.

RESOLVED – That the report and presentation be noted.

19 Inner North West Community Committee - Finance Report

The report of the Head of Stronger Communities provided the Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy budget for 2019.

Jonny Russell, Localities Officer presented the report.

Members' attention was brought to the following:

- There was currently £6,136 Wellbeing Revenue remaining. £4,000 had been returned from the Community Volunteering Project as this had been match funded by the Housing Advisory Panel.
- Members were asked to consider providing a further £2,875 to the Everfit project as the Housing Advisory Panel had declined to match fund.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That monitoring information of funded projects be noted.
- (3) That details of the Youth Activities Fund (YAF) position be noted.
- (4) That details of the Small Grants & Skips budget be noted.
- (5) That details of the Capital Budget be noted.
- (6) That details of the Community Infrastructure Levy be noted.
- (7) That funding of £2,875 for the Everfit project, Cardigan Centre be approved.

20 Inner North West Community Committee - Update Report

The report of the Head of Stronger Communities brought Members' attention to an update of work which the Communities Team is engaged in based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

It also provided regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

Jonny Russel, Localities Officer presented the report.

Members' attention was brought to the following:

- The Youth Activity Funding round had been successful for 201/19/20.
- The Youth Summit would be held in January 2020.
- The Environment Sub-Group would meet again on 15 October. The student changeover meeting had been held in September.
- Housing update.
- Health Update.
- Community Engagement Festivals
- Social Media Update.

RESOLVED – That the report be noted.

21 Inner North West Community Committee Forward Plan

The report of the Area Leader introduced the Inner North West Community Committee Forward Plan for 2019/20. It detailed the Community Committee meeting dates and set out workshop themes as well as providing an update on engagement with local communities.

It also highlighted the role of the Community Committee Champions and the work of the Community Committee in relation to the Council's Constitution and associated delegations which are managed through its sub group structure.

Members' attention was brought to forthcoming workshops and the Community Committee Engagement Plan.

RESOLVED – That the Inner North West Community Committee Forward Plan be noted.

22 Date and Time of Next Meeting

Thursday, 12 December 2019 at 7.00 p.m.



Report of: John Woolmer, Deputy Chief Officer, Communities & Environment

Report to: Inner North West Community Committee

Report author: John Woolmer (john.woolmer@leeds.gov.uk)

Date: 19 December 2019 To Note

Waste Management Services – Update on the Refuse Service Review and National Waste Strategy implications for Leeds

Purpose of report

1. This report provides an update to the Community Committee on progress with the review of the Refuse Service in Leeds;
2. The report also takes the opportunity to provide a brief update the development of a new National Resources and Waste Strategy and how that relates to Leeds.

Main issues

Refuse Service Review

(a) Background

3. The overall objective of the review is to update and where necessary redesign the current household kerbside collection service so it is better placed to meet the challenges of a growing and evolving city/population.
4. The review is being undertaken within the context of significant housing/population growth citywide since the current routes were designed nearly 10 years ago, and the further growth planned in the city for the next 10 years. In addition, the national Resources and Waste Strategy, still in formal consultation stages following publication in December 2018, talks about significant changes to be made in 2023. For example, the

Strategy sets out Government commitments to fully fund kerbside collection of food waste, as well as a national deposit return scheme for plastic and glass bottles by 2023.

5. We therefore need a service in Leeds that is not only future proofed for the forecast growth, but in the best position possible to evolve our recycling offer to residents in a way that complements how consumers, producers and the retail sector also change habits, materials and recycling offers.
6. In addition to “looking forward” there is also a recognition the service needs to better respond to existing localised challenges. The city has large areas of terrace housing with very little off road parking, transient populations (including a large student population), multi-occupancy housing, high/low rise accommodation and city centre living. There are often significant practical issues for both the service and the customer.
7. The review is therefore not just a technical exercise of redesigning routes, but one that also looks at processes that support the operational work, how we better support and involve staff, our interaction with and accountability to the residents of Leeds and how we can get more recycling out of our existing kerbside infrastructure.
8. A Terms of Reference (ToR) for the review was developed in conjunction with the two main Trade Unions representing the workforce (GMB and Unison). The ToR set out set 14 clear joint objectives to deliver on (see Appendix A).
9. The initial intention was to complete the review by late 2019, with a desire to agree and implement elements during that period where sufficient progress is made and determine an implementation timescale for the remaining elements.
10. This progress report reflects on what has been achieved with the review to date, the timescale for the review to be completed and likely implementation timescales of remaining key elements.

(b) Progress to date

11. Significant progress has been made on each of the stated objectives of the Review. Both in terms of actions and agreement as to what the way forward/solutions are.
12. The initial phase of the review was to work through each agreed objective and develop/agree key principles and actions that if developed and put in place would deliver those objectives, a full list of these is provided in Appendix B.
13. The most significant principles/priorities for action agreed at this stage were:
 - ✓ agreement on how routes should be redesigned from scratch, and the key factors that need building in (e.g. new builds); with a key outcome being more effective and efficient use of the resources and staff feeling service finish times across crews are fair/equal;

- ✓ move to the core routes designed around 10 areas of the city, coterminous with Community Committees and to help embed more local working/pride between crews (and other relevant services such as Cleaner Neighbourhood Teams) in those areas;
- ✓ more bespoke solutions to be worked up for the city centre, high rise and areas of high population density/transiency;
- ✓ reducing the amount of missed scheduled bin collections through tacking causes of access problems – for example more yellow lines to reduce vehicle blockages, and smaller wagons where street designs and swathes of terrace housing without drives necessitate;
- ✓ the agreement that the daily use of in-cab technology is key to achieving many of the joint objectives and in empowering crews to do the job effectively;
- ✓ agreement on the importance of the proposed Crew Chargehand role and need to support staff in their successful development into that role;

14. The headline principle that perhaps will interest the Committee the most is that all routes covering the whole city will be redesigned for all waste streams, and the new routes will be designed as much as possible to be coterminous with the Community Committees.

15. This is seen as a key development so as to:

- Improve the accountability of the service
- Improve operational links/relationships with other localised services, such as Cleaner Neighbourhood Teams
- Improve connectivity and relationships with Councillors and local initiatives/people that have a shared desire to see improvements in recycling rates and tackle localised issues that affect the reliability of collections.
- Support crews to feel part of a local team

16. The technical work underpinning the route redesign element of the review has taken much longer than originally planned, mainly due to the ambitious scope of the project, including designing around Community Committee boundaries, specialist areas and factoring in new builds/developments.

17. However, in the meantime progress has been made on many of the objectives. The most significant being:

(a) Introduction of a new Crew Chargehand role to the service

In late spring/early summer consultation took place with Trade Unions and staff to agree and introduce this new role for every crew/vehicle. The recruitment has been successfully completed – with 98% of posts filled from existing Drivers. A training/development programme is currently being delivered. The new role includes responsibilities to:

- *lead on understanding and following the collection route/tasks assigned for each day's work and ensure completion to level of quality required – for example that assisted collections/wheel-outs are completed, access problems are safely overcome where possible and empty bins are returned in a safe and neat position;*
- *be responsible for ensuring the main in-cab recording system (currently Bartec) is operational at all times and where it is not that is reported immediately;*
- *be responsible for ensuring accurate input/recording of all necessary information on the in-cab system is being done; for example crew check-ins, missed collections and the reasons for the non-collection, damaged bins etc.*

(b) Effective use of in-cab technology

Historically when this task was divided amongst the crew, in-cab technology usage was as low as 10%. We are still in the early stages of training all our newly recruited Crew Chargehands; however effective in-cab usage (i.e. not just switching it on, but using it to properly record misses etc.) is already over 60% and producing good information that is helping us improve how we deliver the service. This level of in-cab technology use is consistently higher than we have ever achieved in the past, and will improve further as we complete the Crew Chargehand training programme currently underway, as well as deal with the hardware and software issues now being identified.

(c) End of Day (EOD) Reports

The two main areas for improvement were identified as reliability and quality of information provided. The reliability of information (which is mainly reassurance that the streets that crews have been unable to collect bins from that day are actually included on the report) has seen improvement over the last 2/3 months as Crew Chargehands get used to their role and as the use of in-cab technology grows. Contact from Members pointing out streets that have been reported to them but not on the EOD report has fallen considerably. The report itself has been redesigned and a new, consistent format will be used from December. This will include the “carry forward” of any recoveries not made from the previous day's report. In addition, once the necessary IT changes have been made to the in-cab and the case management system, a more useful range of reasons will be provided to explain why a particular street could not be collected that day.

(d) Fleet renewal

The replacement of well over half of the existing fleet (45 Refuse Collection vehicles) is on track to be in place by the end of December 2019 with 7 already delivered and operational. These vehicles will all be Clean Air compliant. The remainder of the fleet will be replaced in 2020 and 2021.

(e) Traffic Regulation Orders

Proposals have been worked up through consultation and involvement of Members and staff and using missed collections analysis. Technical assessments on over 100 sites has been completed by highways colleagues. The relevant Traffic Regulation Order is now ready to present to Executive Board for approval. However, due to the cancellation

of the December meeting due to the General Election, we are now working for this to be presented in January 2020. The intention is for the approval to allow additional locations to be added to the Order without further reference to Executive Board, subject to any necessary local consultation etc.

(f) Proof of concept work for new route coterminosity with Community Committees

Modelling has been completed to test the potential impact of redesigning routes across the city to fit as much as possible with Community Committee boundaries. This indicates that, at least in principle, the concept is workable, “makes sense” operationally and is not likely to add disproportionate cost/inefficiencies.

(g) New Garden Waste Collection routes

The citywide redesign of the garden waste collection routes has now been drafted. The next stage is consultation with staff to reality check the routes, and then with Ward Members to provide opportunity to make suggested collection day changes etc. The current plan is to introduce the new routes/collection days when the service reassumes in March 2020.

(h) Scoping work for “specialist” teams/areas

Route design work has begun to scope what delivery models would be deliverable in the areas where the current model simply cannot work effectively; particularly in large areas of concentrated terraced housing/no driveways, high occupancy/dense population, transient communities and poor recycling.

(c) Next Steps

18. The current expectations are for the following key milestones:

By end of December: half the refuse fleet replaced with new vehicles; garden waste routes ready to consult with Members; new End of Day reports being used; consultation with relevant ward members on “specialist team” models.

By January 2020: training programme of Crew Chargehands complete and 100% use of in-cab technology, approval for new TROs to help improve access.

By March 2020: introduction of new garden waste collection routes; consultation with ward members on draft new black and green bin collection routes, introduction of new routes for black and green bins in the “specialist team” areas.

Late Spring 2020: introduction of new black and green bin collection routes for remainder of the city.

Summer 2020: introduction of public “end of day” style information providing residents with “live” details on problems experienced that day and what the recovery plans are; new citywide depot/HQ operational

National Resources and Waste Strategy and Leeds Waste Strategy

19. The Government published its National Resources and Waste Strategy in December 2018. At the time, the key headlines from the Department for Environment, Food and Rural Affairs (DEFRA) were:
- The introduction of extended producer responsibility (EPR) for packaging so business and industry pay the full net cost of recycling or disposing of their packaging waste.
 - EPR will include a review of producer responsibility schemes for items that can be harder or costly to recycle including cars, electrical goods and batteries. Extending EPR to textiles, fishing gear, tyres, certain materials from construction and demolition and bulky waste such as mattresses, furniture and carpets will also be explored.
 - Mandatory weekly separate collections of food waste for every household, subject to consultation.
 - A Deposit Return Scheme (DRS) will be brought in, subject to consultation, to increase the recycling 'on the go' of single-use drinks containers, including bottles, cans and disposable cups filled at the point of sale.
 - To increase recycling, a consistent set of recyclable materials collected from businesses and households will be instigated on a national basis together with consistent labelling on packaging.
 - Mandatory guarantees and extended warranties on products to encourage manufacturers to design products that last longer and drive up the levels of repair and reuse will be introduced.
 - Annual reporting of food surplus and waste by food businesses will be laid down. If progress is insufficient consultation will start on introducing mandatory targets for food waste prevention.
20. The initial consultation phase concluded in May 2019. DEFRA provided an update in late July which indicated no changes to the principle set out in the Strategy that any required changes to how Councils manage waste will be fully funded. The update stated the elements of the strategy that look to introduce greater producer responsibility for ensuring recyclability of packaging and a Deposit Return Scheme remain key. In July, DEFRA reported that it intends to bring forward fresh consultations on firm plans in early 2020.
21. In the meantime, the Government announced the Environment Bill 2019/20. This bill was due for its second reading towards the end of October 2019, but the dissolution of Parliament prevented that happening. The Bill makes reference to the Office for Environmental Protection's "25 Year Environmental Plan". This plan has a section "Minimising Waste" which includes statements such as: "*We will minimise waste, reuse materials as much as we can and manage materials at the end of their life to minimise the impact on the environment. We will do this by: working towards our ambition of zero avoidable waste by 2050, working to a target of eliminating avoidable plastic waste by end of 2042, meeting all existing waste targets – including those on landfill, reuse and recycling – and developing ambitious new future targets and milestones*"

22. Within the context of this emerging/evolving national strategy, the Waste Strategy for Leeds was approved at the July 2019 Executive Board. Appended to this report is the “plan on a page” summarising the agreed strategic approach (Appendix C).
23. The Council is in positive discussions with DEFRA in relation to the future recycling target for Leeds. There is recognition that the current position is reflective of a national trend, particularly in comparison to other core/large cities. Although it is not anticipated that the measure of success will change in the short term, there is an expectation that new/revised legislation that comes from the National Strategy will reflect both the tonnage based measures of amounts of waste recycled and a measure that recognises the carbon impact of actions taken. That is not yet stated however, and we await further guidance and detail from DEFRA in 2020. It is therefore difficult for the Council to be clear at this moment on what “the future recycling targets as defined by DEFRA” may be.
24. The Leeds Strategy and work being undertaken as part of the refuse service review, is however looking at ensuring we anticipate as much as possible what may be required, and ensure we move forward/improve on existing measures regardless.
25. In the meantime we continue to innovate and introduce new ways for residents to reduce, re-use and recycle, with a focus on supporting people to change habits/behaviours and to move our focus to carbon reduction. Recent examples include:
- ✓ From mid-November, the addition of new materials/items accepted in the green bin for the first time in Leeds (pots, trays, tubs and cartons). Resulting in the vast majority of household plastics now being accepted in Leeds green bins for recycling.
 - ✓ The innovative partnership with the charity Hubbub for the “recycling on the go” initiative in the city centre– with 60 new dedicated bins on the streets and 80 new bins inside places such as shopping centres. In the 8 months of the trial over 65,000 cans, 55,000 bottles and almost 600,000 coffee cups were collected for recycling. To help “mainstream” this initiative, we have now committed to continue to empty and take the bins for recycling as part of our city centre street cleansing offer.
 - ✓ Education/social media campaign to get back to basics with what goes in the green bin; for example clear, pictorial “what goes in your green bin” information on the leaflet that is being sent to all households to inform them of the Christmas collection arrangements/dates this year (attached as Appendix D for information) and the production of a social media friendly animation explaining what happens to green bin contents.
 - ✓ Expansion of bottle and textile banks in Leeds; there are currently 665 LCC bottle banks across the city, capturing around 9,500 tonnes of glass a year for recycling. Ward Councillors are being encouraged to help identify local sites where a new bank would be successful or where existing banks could be more effective. Longer term, the impact of national Deposit Return Scheme proposed in the National Resources and Waste Strategy on the amount of glass that residents would switch to taking to reverse vending or alternative “reimbursement” facilities is of course a consideration; and an example of the difficulty we have currently in predicting, planning for, prioritising and investing in recycling improvements for individual waste streams.
 - ✓ Development of better recycling service offers in areas of traditionally poor recycling; the refuse service review has identified areas such as Harehills, Headingley, Hyde Park, Woodhouse, City Centre and high rise flats as places where recycling rates are low and where a different approach would help residents recycle more.

- ✓ Improvements at Household Recycling and Waste Sites to encourage more recycling and re-use; for example, production of a social media friendly animation showing what can be taken to sites and promoting the re-use of items by charities, improved signage and layouts at sites and work with re-use charity partners to trial the use of volunteers at sites to advise customers/residents.
- ✓ We have begun trials at one of our Household Waste and Recycling sites, Kirkstall, to collect and dispose of polystyrene, crisp packets and coffee cups. If it's viable in terms of markets and cost we will be rolling out to other sites;
- ✓ Two successful bids have been made to the national Distributor Takeback Scheme, amounting to over £124,000 for Leeds. This will enable us to undertake activities and improve facilities to increase the amount of Waste Electric and Electronic Equipment (WEEE) we recycle by 130 tonnes and the amount that is re-used by 40 tonnes. We will be working on "amnesty" in schools, employing more staff at recycling sites, providing funding to our re-use partner charities to help with staffing and PAT testing and increase and improve our WEEE bring banks across the city;
- ✓ Closer working with Community Committees to better support local initiatives/opportunities; the Refuse Service review is looking at how the service can be better designed/structured, both operationally and accountability wise, so as to better link with Community Committees and local opportunities. The current route redesigns are being based on achieving as much coterminosity as possible with Community Committee boundaries. This of course is subject to affordability but is a priority of the review to try and achieve. The service is keen to engage with Community Committees on what local opportunities there are to better support those in the community who champion reduce, re-use and recycle.

26. However, it's worth summarising the key issues that until about which we receive further clarity from DEFRA makes it very difficult for us to make local decisions, at least until further clarity is provided by DEFRA, hopefully in 2020;

- Glass – a key part of the NRWS is to introduce a continental style Deposit Return Scheme (DRS) that would include glass bottles and possibly jars. The reason being to incentivise the public to take their glass back to facilities in shops/supermarkets that would accept the items and refund the customer in the form of a store credit or possibly money. This may take the form a "reverse vending machine" for example. An obvious consequence of a successful introduction of this requirement would be the amount of glass to collect from the kerbside would be far less. Indeed when launching the strategy for consultation, DEFRA said "Similar schemes already operate successfully in other countries – for example, total return rates of drinks containers in Denmark, Finland, Germany, Norway, the Netherlands and Sweden are at 90%, 92%, 98%, 92% and 85% respectively". Yet the NRWS still also talks about glass being on the list of proposed waste streams that Councils may be required to separately collect at the kerbside from 2023 - under the "consistent recycling collections" part of the strategy.
- Food – another key part of the NRWS is to require Councils to offer the kerbside collection of food waste to all residents. The rationale stated by DEFRA is to reduce the amount of food being landfilled and therefore contributing to greenhouse gas effect caused by the methane emissions. In Leeds, of course, any food placed correctly in the black bin goes to the RERF and is burnt to produce power and heating; so no food goes to landfill. In the NRWS it was initially clear that future food

collections should be collected and processed separate from any other waste stream. However, following the consultation period in 2019, DEFRA now indicates that the method of collection of food would be subject to what is “technically, environmentally or economically practicable” (known as the “TEEP” test). This is welcomed as it suggests that we can develop a solution that works the best for Leeds.

- Funding – as part of the NWRS consultation DEFRA stated “the government will ensure that local authorities are resourced to meet new costs arising from this policy”. The extension of a national producer responsibility system which could, for example, include the “world leading new tax” of any packaging that has less than 30% recycled content is a key part of the strategy. The Government states; “the management of packaging waste costs local authorities in the region of £820m per year. The proposals in this consultation mean that the funding to meet these costs will transfer from central government and local taxpayers to businesses”. Much of the cost to Council’s will of course be up-front, infrastructural costs (for example plant, machinery, vehicles). The Government. It is not clear when the clock starts ticking in this respect and DEFRA is yet to provide clarity on that issue. One interpretation is that means anything introduced by Councils after the strategy was approved in December 2018, another is that means once the appropriate legislation is approved, and some interpret as it as from 2023 when the strategy says the bulk of the requirements in the legislation will take effect from. Again, we look forward to further clarity on this in 2020.

Conclusions

27. The review of the Refuse Service is wide ranging and ambitious – demonstrated by the agreed objectives set out in this report. The review is not just about bringing routes up to date and therefore more efficient; but about improvements to accountability, ethos, processes, communication, staff welfare and preparing for challenges to come. The review also seeks to develop solution to parts of the city where the current configuration neither works for the service or the customer.
28. Working collaboratively with Trade Unions, significant progress has been made on a number of key elements of the review. Action has already been undertaken to change roles in crews, improve the use of technology, produce more reliable end of day information, consult and agree a TRO proposal, redesign garden waste routes and
29. The broad ambitions set out in the National Resources and Waste Strategy are welcomed. Clarity about the future legal requirements on Councils and what exactly will be funded and from when is of course critical. It is clear that some of the detail will change as a result of the consultation period. Already for example, there appears to be some change on the food waste proposals.
30. In the meantime, as set out in the Leeds strategy, we will continue to prepare for what we anticipate to be future requirements, work with stakeholders across the city on influencing and supporting behavioral change to how people reduce and manage waste and make further improvements to our existing recycling and re-use offers.

Recommendations

31. The Community Committee is asked to note and comment on the contents of this report and to help promote the reduction, re-use and recycling of waste locally; in particular to consider how best to support local groups wanting to make a difference and change people's behaviours.

Appendix A: Review Objectives

Objective 1: *To make the rounds/routes more fair through the usual finish times of routes being much more equal. This will require us to establish and agree what a reasonable day's work looks like;*

Objective 2: *To add capacity into the rounds to be able to collect from new house builds now and planned in the next few years.*

Objective 3: *To add capacity to cover seasonal peaks in presentation of garden waste;*

Objective 4: *To increase the % bins collected on their due day and where that's not possible, to always recover multiple addresses within 48hrs (so having a clear and achievable solution to addressing how "slippage" is recovered);*

Objective 5: *To establish clearer lines of responsibility within crews for tasks undertaken during the day and how that relates to the role of supervisors/managers. This includes the introduction of a new Crew Chargehand role (see Appendix A for more detail on that proposed role);*

Objective 6: *To be more open and accountable as a service to customers, but at the same time being clearer about what is expected of customers in the presentation of their waste and the limitations of the service we provide;*

Objective 7: *To ensure we can reliably make collections in the more challenging locations and bring different solutions and resources to support collections in these areas;*

Objective 8: *To deal with changed travel patterns as the service moves to the new headquarters/depot from early 2020, including the facilitation of crew pick-ups.*

Objective 9: *To help inform decisions on future fleet requirements – reviewing types & numbers of vehicles needed now and in the future;*

Objective 10: *To ensure we have a reliable electronic record of what's gone on in each round, every day;*

Objective 11: *To build in time for proper staff appraisals and training and development*

Objective 12: *be a basis to build on as different kerbside collections are considered to increase recycling rates;*

Objective 13: *enable implementation of the Council's policies on excess bins, contamination and side waste;*

Objective 14: *ensure enhanced services (e.g. assisted collections/pull outs and medi-waste) are provided where justified.*



Appendix B: Key Principles/Actions developed and agreed

- Citywide route redesign from a blank map;
- Routes designed around 10 operational areas based on Community Committee boundaries;
- Team approach to task and finish, with Crew Chargehands working together, helped by the same black/green waste stream being collected across each area where possible.
- Recently built new homes that are being covered by citywide crews will be designed into new local routes;
- All routes will include “future proofing” for known housing developments planned for the next few years, although the scale of some developments planned in Leeds is such that the new routes required for these may need to be designed and resourced at a later date;
- In the period prior to the additional homes being built, the crew will have a degree of spare capacity which may be used for additional tasks – such as helping do recoveries or assisting with area completion of daily collections;
- There is particular pressure with the degree of existing and forecast city centre (inc South Bank) growth and a dedicated city centre team will be created to have the capacity and resources to meet the specific service challenges. There is a recognition this may need bespoke solutions;
- One, separately managed, garden waste team/service for the city;
- Greater ability/flexibility to “double-up” garden waste routes in time of low presentation;
- Garden waste routes designed on higher average presentation rates than currently, so better able to cope in high demand weeks;
- During exceptional periods of high garden waste presentation an additional vehicle will be crewed-up;
- Explore whether offering a reduced garden waste service throughout winter is needed/feasible/affordable – possibly looking to try it out in a part of the city.
- local solutions to prevent illegally parked cars (e.g. Traffic Regulation Orders/yellow lines);
- the introduction of more, smaller size wagons;
- creating dedicated teams for city centre, high rise and densely populated/housing areas that also have high transiency levels (Harehills, Headingley/Hyde Park/Woodhouse has been identified as the largest areas of);
- introduction of a new Crew Chargehand role on every vehicle;
- ensuring in-cab technology is fit for purpose and being used by crews, overseen by the Crew Chargehand;
- a development programme for new Crew Chargehands;
- better use of in-cab technology used to empower crews to complete tasks and report issues;
- importance of good two-way communication between Team Leader and Crew Chargehand.
- working correctly and used effectively by staff, the use of in-cab technology to report/record issues the crew come across would help empower them to have frustrations such as repeat recycling bin contaminations dealt with.
- all staff need the appropriate training and support;
- the technology needs to be reliable/fit for purpose.
- allowing staff to have dedicated appraisal days is key to ensuring quality discussion;
- opportunities for Loaders to progress within the Council need to be highlighted;
- staff to be encouraged and supported to spend a day working with other services where they feel it would be a good/useful experience for them;

- mainly through the appraisal process, Loaders aspiring to become Team Leaders should be identified and opportunities to shadow Team Leaders (inc. in other services) offered.
- to ensure that we are getting the most out of the available resources/infrastructure to deliver a reliable service for Leeds with a workforce motivated and supported to do the best they can;
- excess bins – to develop a process to initially target and remove excessive black bins which will involve the identification of the bins by crews
- contaminated bins – to develop a process initially targeting green bins that have been contaminated with non-recyclable material. To involve the identification by crews and then an agreed process that makes clear what then happens to the bin, what the message to the resident is, what punitive action is taken and at what stage, and who does each element of this process (including evidence gathering).
- the Medi-waste service should be a priority and the most reliable service we provide;
- assisted wheel-outs should be reliable and the effective use of in-cab technology is key to that;
- there needs to be a better process for crews to report where they believe a change in occupier has taken place at an assisted wheel out address;
- to continue to work closely together following the review to consider what future changes to kerbside recycling requirements will mean and what would work best for Leeds.

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WASTE STRATEGY FOR LEEDS 2019–2021

Be the best city in the UK

- A world leader in eliminating unnecessary waste and its environmental impact
- Getting the most from our resources to benefit our local economy and communities



Supporting the Best City priorities

Sustainable Infrastructure

- Promoting a more competitive, less wasteful, more resource efficient, low carbon economy
- Strengthening digital and data 'Smart City' infrastructure and increasing digital inclusion

Safe, Strong Communities

- Being responsive to local needs, building thriving, resilient communities



All doing our part

Leeds will:

- support young people to lead change
- use simpler, clearer messages to help people recycle
- use social media and work with influencers
- adapt services where recycling rates are low
- connect locals with waste and recycling services
- proudly promote businesses who pledge to reduce their waste
- expect council resources to be managed sustainably
- recycle on-the-go
- ensure waste and recycling is considered in all new developments
- love where we live
- tackle waste crime such as fly-tipping
- #leedsbyexample

Reducing excess

Leeds will:

- commit to reduce waste
- stop using so much plastic
- reduce food waste
- buy less and reuse more
- be heard nationally
- help businesses to find new ways to reduce their carbon footprint
- harness growing public interest in climate change

Getting the most out of our resources

Leeds will:

- raise the profile of recycling centres and increase their use
- promote and support waste management at a local level to bring greater resource efficiency
- recycle and reuse more
- make reuse our first choice
- get ready to collect more recycling
- use energy from waste to heat homes
- understand our carbon footprint

NET
ZERO
CARBON
BY 2030



OUTCOMES

- Reduction in the carbon impacts of waste generated
- Reduction in waste volumes generated
- Increase in reuse and recycling, prioritising materials offering the greatest carbon savings
- Heightened public awareness and local community ownership of waste issues, with clear evidence of increased public action and demand for change
- A growing body of businesses and other key organisations in Leeds becoming exemplars of waste reduction, and exercising clear influence for change through their own activities
- Evidence of a growing culture of reuse over disposing and buying new
- Measurable economic benefits within the city, in particular benefiting the economically disadvantaged.



For full Strategy visit www.leeds.gov.uk



#LeedsByExample

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CHRISTMAS bin collections 22 December – 5 January

If your normal bin day is...

Your Christmas collection days and dates will be...

Monday	Sunday 22 December	Monday 30 December
Tuesday	Monday 23 December	Tuesday 31 December
Wednesday	Tuesday 24 December	Thursday 2 January
Thursday	Friday 27 December	Friday 3 January
Friday	Saturday 28 December	Saturday 4 January
Saturday	Sunday 29 December	Sunday 5 January

Please put your bin out by 7am on your collection day and bring in again as soon as possible after emptying.



Open daily 8am–4pm. Closed Christmas Day, Boxing Day and New Year's Day. Additional waste, recycling and reusable items can be taken to recycling centres.

Myth buster Handy green bin recycling tips:



Remove food waste from packaging or give items a rinse before recycling. Paper and cardboard has to be kept fairly clean and dry to be recycled.



Remove any glittery parts from cards and recycle the rest. If wrapping paper scrunches up it can be recycled.



All your glass bottles and jars can be recycled at one of over 700 glass banks across the city. Don't put glass in your green bin as the fragments spoil paper and cardboard, making it unrecyclable.



Donate any unwanted gifts to charity or drop them off at your local household waste recycling centre.



Black plastic can't be sorted out to be made into something new. Think black plastic = black bin.



Printed on 100% recycled paper.



Download the handy **Leeds Bins app**

www.leeds.gov.uk/xmasbins



RecycleForLeeds

RECYCLE all of us in your GREEN BIN



Keep me as a quick reference for recycling



Report of: Head of Stronger Communities

Report to: Inner North West Community Committee
Headingley & Hyde Park, Little London & Woodhouse and
Weetwood

Report author: Jonny Russell

Tel 07545 604178

Date: 19 December 2019

for decision

Inner North West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

13. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2019/20

15. The total revenue budget approved by Executive Board for 2019/20 was **£108,070** for the **Inner North West Community Committee**. **Table 1** shows a carry forward figure of **£9,774** which includes underspends from projects completed in 2018/19. Allocated wellbeing projects in 2018/19 is **£19,977** and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£118,273**.
16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
17. The Community Committee is asked to note that there is currently a remaining balance of **£11,444.03**. A full breakdown of the projects is listed in Table 1.
18. Please note the **Targeted Holiday Diversionary Activities** project in the table below was approved for £2,200, however the project did not take place, therefore the money have been returned into the pot.
19. Please note the project **The Law Group** was originally approved £5,000, however a revised project was approved by councillors for £2,500, therefore £2,500 was returned into the pot.

Table 1: Wellbeing Revenue 2019/20

	£
INCOME:2019/20	£108,070
Balance brought forward from previous year	£19,977
Less projects brought forward from previous year	£9,774
TOTAL AVAILABLE: 2019/20	£118,273

Ward Projects	£
Small Grants & Skips	£6,000
Communications Budget	£1,500
Festive Lights	£13,788
Women's Health Group	£3,800
Little London Community Fun Day	£2,000
Hyde Park Unity Day	£5,000
Student Robberies	£4,028
Leave Leeds Tidy	£9,367
Woodhouse Connected	£1,815
Everfit	£2,875
Headingley Lit Fest	£2,100
Steps2work	£3,598
Eat well cafe	£10,056
Homework session – Helping Hand	£3,958
Additional Staff for Woodhouse Moor	£10,000
Hyde Community Mural Project	£2,670
The Law Group	£2,500
Community Volunteering Project	£4,000
Tackling Noise Nuisance from Properties	£4,000
High School Youth Worker Support	£8,280
Holiday Projects	£4,345
Targeted Holiday Diversionary Activities	0
Aireborough Supported Activities	£1,757
Totals	£106,829.16
Balance remaining (Total)	£11,444.03

Wellbeing and Capital projects for consideration and approval

20. There following projects are presented for Members' consideration:

21. Project Title: Period Products

Name of Group or Organisation: LCC

Total Project Cost: £16,500

Amount proposed: £1,500 (£500 per ward)

Wards covered: Headingley & Hyde Park, Little London & Woodhouse, Weetwood

Project Description: The project aims to see free period products available in all community hubs, libraries & One Stops at 38 locations in total in the city. These will have 'Leeds' own branding and the packaging will include support available to tackle other areas that could affect those living in poverty.

Community Committee Priorities: Best city for communities

22. Project Title: Community Hero's Event 2020

Name of Group or Organisation: Communities Team

Total Project Cost: £1,500

Amount proposed: £1,500 (£500 per ward)

Wards covered: Headingley & Hyde Park, Little London & Woodhouse, Weetwood

Project Description: This event focuses on bringing together all of the community and voluntary groups in the area. The event aims to better connect community groups, to share good and celebrate success.

Community Committee Priorities: Best city for communities

23. Project Title: Trinity Network Dewsbury Road Kitchen New Cookers Necessity

Name of Group or Organisation: South Leeds Team Ministry Charity Ltd, Trinity Network

Total Project Cost: £4,613

Amount proposed: £1,926 (Capital)

Wards covered: Headingley, Weetwood

Project Description: To purchase the necessary new cookers for Dewsbury Road Trinity kitchen to enable the lunch club hot meals service to continue to flourish.

Community Committee Priorities: Older residents in Inner North West are active and healthy
Older residents in Inner North West are enabled to live in their own homes for longer
Older residents in Inner North West are enabled to participate in local community activities
Older residents in Inner North West are supported to keep warm and stay hydrated throughout the year.

Delegated Decisions (DDN)

24. Since the last Community Committee on 26 September 2019, the Law group project was reapproved by DDN.

25. Declined Projects

Since the last Community Committee on 26 September 2019, no projects have been declined.

26. Monitoring Information

As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

27. Stepping up for Melville Place

The location of the project is between 40 and 42 Melville Place, Woodhouse, Leeds LS6 2LZ. The improvement so far is significant and the project is about 75% complete. The group have received favourable comments from passers by, accessing the Ridge.



Youth Activities Fund Position

28..The total available for spend in Inner North West Community Committee in 2019 including carry forward from previous year, was **£31,957**

29.The Community Committee is asked to note that so far, a total of **£27,417** has been allocated to projects, as listed in **Table 2**.

30. The Community Committee is asked to note that there is an overspend of **£63** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2019

Income	£
Carried forward from previous year	8,917
Total available (including brought forward balance) for schemes in 2019	31,957
Schemes approved in previous year to be delivered this year 2019	4,604
Total available budget for this year 2019	27,353

Projects 2019	Amount Approved
Global Mash Up	6,900
Meanwood Streetwise Project	2,817
Weetwood youth Projects	1,875
Mini Breeze	7,200
Welcome Inn Youth Group	8,625
Total spend against projects	27,417
Remaining balance	-63

Small Grants Budget & Skips 2019/20

31.At the last Community Committee ward members approved a small grants budget of **£6,000**.There is currently a remaining balance of **£1,683.91** detailed in **Table 3**.

Table 3: Small Grants & Skips 2019/20

Project	Organisation/Dept	Ward (s)	Amount Approved
Money Buddies	Burmantofts Communtiy Project	Little London & Woodhouse, Headingley & Hyde Park	187
PHAB Club	Prince Philip Centre, PHAB Club	Little London & Woodhouse, Headingley & Hyde Park, Weetwood	331
Irish Arts and Cultural activities in Headingley 2019/20	Leeds Irish Arts Foundation	Headingley & Hyde Park	500
Nursery 40 th Birthday Celebration	North Leeds Community Nursery	Headingley & Hyde Park	500
Sundaram Bhojan	Annapurna Group	Headingley & Hyde Park	500
Music Centre Summer School	ArtsForms LCC Children & Families	Little London & Woodhouse, Headingley & Hyde Park, Weetwood	500
Lovell Park View Community Fun Day	Lovell Park View Community	Little London & Woodhouse	498
Woodhouse Coffee Morning	Community Health Champion LCC	Little London & Woodhouse	170
Love Meanwood	Meanwood Valley Partnership	Weetwood	500
Promoting football in the local community	Leeds Hyde Park Football Club	Headingley & Hyde Park	500
O, Art Thy Heritage Traders Sings	Cultural Arts Business start-up Christmas Exhibition	Little London & Woodhouse	201.85
Hollin Lane Allotments	Hollin Lane Allotments	Weetwood	128
OPAL Welcome Inn Community Centre	OPAL Welcome Inn Community Centre	Weetwood	149
OPAL Welcome Inn Community Centre	OPAL Welcome Inn Community Centre	Weetwood	149
Totals			4316.09
Small Grant & Skips Remaining			1,683.91

Capital Budget 2019/20

32. The Inner North West Community Committee has a total capital budget of £32,629 available to spend for 2019/20, as a result of new capital injections.

There is currently a remaining balance of **£15,629** detailed in **Table 4**

Table 4: Capital Budget 2019/20

	INW (£)
Remaining Balance March 2019	£18,933.32
Injection March 2019	£13,696.00
Starting Position 2019-2020	£32,629.32
Stepping up for Melville Place	£15,000.00
Ireland Wood Community Garden - Ring-fenced	£5,000.00
Balance Remaining	£15,629.32

32. Please note the community committee received a capital injection of £3,000 in November 2019 and has been included in table 4.

Community Infrastructure Levy (CIL) Budget 2019/20

33. The Community Committee is asked to note that as of May 2019 there is £62,825 total available to the Inner North West Community Committee currently available to spend.

There is currently a remaining balance of **£60,300** detailed in **Table 5**

Table 5

Project	Organisation	Amount Approved
Beevers Court Communal Bins	Housing Leeds	2,525
	Amount Remaining	60,300

Corporate Considerations

Consultation and Engagement

34. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

35. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

36. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

37. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

38. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

39. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

40. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

41. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Monitoring information of its funded projects (paragraph 22)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. Details of the Small Grants & Skips Budget (Table 3)
- e. Details of the Capital Budget (Table 4)
- f. Details of Community Infrastructure Levy (Table 5)



Report of: Head of Stronger Communities

Report to: Inner North West Community Committee
Headingley & Hyde Park, Little London & Woodhouse and
Weetwood.

Report author: Jonny Russell

Tel: 07545 604178

Date: 19 December 2019

For Information

Inner North West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

3. **Children and Families: - Champion Cllr J Pryor**
The Youth Activity funding round has been successful for 2019/20.
A meeting has taken place with ward members to discuss the Youth Summit which will take place in January. Voice and & Influence team are looking into the confirmation of a venue.

Environment: Champion – Cllr A Garthwaite

4. The Inner North West Sub Group meeting was held on 15 October 19.
Student Changeover meeting took place on 16 September for services to plan ahead for the following year.

Cleaner Neighbourhoods Team

The below service request figures cover the period from 1st September to 8th November 2019.

Ward	Headingley & Hyde Park	Little London & Woodhouse	Weetwood
Total number of service requests	314	250	208
Enforcement service requests			
Commercial waste issues	0	7	1
Domestic waste issues	9	7	2
Fly tipping cases	12	20	5
Litter problems	3	3	8
Waste in gardens	15	6	2
Abandoned vehicles	1	4	1
Street cleansing service requests			
Fly tipping	130	79	60
Litter	3	3	8
Housing Void Gardens	1	3	4
Housing Communal Area Maintenance	0	2	3
Housing Vulnerable Gardens	0	0	1

Events – we had the UCI World Championship race on Sunday 29th September which crossed all three wards in INW. Student changeover period ran relatively smoothly, but we did see an increase in domestic waste during this period.

De-leafing - assistance from CEL for the de-leafing programme began on Monday 4th November. They will work alongside our road sweepers Monday to Friday clearing the main arterial routes and heavy leaf fall areas across West Leeds. We expect this work will last approximately four months and will be priority for the sweeping resource. Regular updates will be provided to Elected Members during this time.

Zone 16 – Headingley & Hyde Park, Little London & Woodhouse

Public Spaces Protection Order (PSPO) consultation – we received some really positive supporting statements from local resident groups and businesses in favour of the household waste terms of the PSPO. The public consultation period closed on Sunday 3rd November. The next progress update on this is expected at the end of January 2020.

We undertook close working with the Police in the run up to bonfire night, clearing streets and bin yards of flammable waste and large items which could be used as blockades. Primary focus was in the autumns and Kelsalls at the request of the Police.

We continue to provide litter picking equipment and support to local groups.

Employment, Skills and Welfare: Champion Cllr C Knight

5. Update to be provided in next Community Committee meeting.

Health and Wellbeing & Adult Social Care: Champion Cllr N Walshaw

Inner North West Community Committee Update report – Health and Wellbeing November 2019

Better Together

This is a service commissioned by the council which concentrates on outreach to help local residents connect with groups and services which can help improve their overall health and wellbeing. The provider for this committee area is BARCA. They have been running two very successful groups in the area, one is a breakfast club and the other a Talk English club to help local people whose first language is not English develop their knowledge and conversation. They have recently held a ‘talkioke’ event at Little London Community Centre to help community members talk about issues in the area and help them to co-produce local residents groups.

Best Start

This group of local partners from, Burly, Little London and Hyde Park look at initiatives which help parents to help a child develop to reach its full potential. It has recently been concentrating on the mental and emotional health of local parents in terms of access to help and support, child accident prevention kits for vulnerable parents and events for the up and coming baby week.

Winter Friends-Stay Well This Winter

This campaign has just commenced to help the frail and vulnerable stay well and protected this winter within our wards. Below are six short films giving professional advice on topics such staying well, social isolation and how to access Primary Care services.

Physical Activity for our Children and British Cycling

Go Ride for School is a fantastic free provision for Schools and also local organisations. Sessions available at an introductory level and a more advanced outside of school four hour periods. With the current high level of interest with cycling in Yorkshire this is an opportunity to get local children more interested in cycling and thus increase their levels of physical activity. The scheme has up to twenty bikes to loan children for the sessions if they don't have their own. Cycle maintenance, up keep and general safety sessions are also available.

(Please see separate document attached with this briefing)

Housing

Performance data relates to week 31 of the financial year 2019/20.

The data for the Little London & Woodhouse and Headingley & Hyde Park Wards is amalgamated as the performance reports are based on housing office boundaries and not Ward boundaries.

Number of Universal Credit Cases:-

Weetwood :-

150 Cases (this is the lowest caseload in the City)

Average Debt: there is no debt associated with universal credit cases in the Weetwood Ward, the average for the cases is £28.77 credit.

APA's: There are 56 accounts with a direct payment

Little London & Woodhouse and Headingley & Hyde Park:-

351 Cases (10th highest caseload in the City)

Average debt: £65.53 per case

APA's: There are 115 accounts with a direct payment

The number of cases across all Wards continue to increase, the average debt per case in the LL & W and the H & HP Wards continue to decline.

Rent Collection:-

Weetwood 96.33%

LL&W and H&HP 96.81%

Rent collection across all Wards is steadily increasing

Arrears:-

Weetwood 3.08% (£136,815)

LL&W and H&HP 2.78% (£258,840)

There is no target for rent arrears, however this figure should be as low as possible, the aim to deliver an improvement on the previous financial year, thus reducing rent arrears debt in the Wards.

Notices of Intention to Seek Possession served for rent arrears:-

Weetwood = 57

LL&W and H&HP = 113

The number of NISPs have increased across all three Wards since the last report.

There is no target set for Notices to be served.

% of completed Annual Home Visits:-

Weetwood = 77.82%
LL&W and H&HP = 68.97%

Target is 100% completion by the end of the financial year.

Lettings:- Number of properties let to date.

Weetwood = 27
LL&W and H&HP = 63

Walkabouts:-

Weetwood = 24 walkabouts have been completed to date
LL&W and H&HP = 67 walkabouts have been completed to date

Good News Stories:-

Weetwood – A Closure Order was gained for a property where ASB activity was ongoing.

New bin stores created in Beevers Court.

LL&W and H&HP - Barriers have been erected to the car park at Lovell Park Heights to enable the bin collection service to take place, cars were regularly blocking the entranceway which prevented the collection service, this led to a large accumulation of waste which presented a fire hazard.

Two new resident groups have been set up recently which the team will be supporting.

Community Engagement: Social Media

- 7** **Appendix 1**, provides information on posts and details recent social media activity for Inner North West Community Committee Facebook page.
- 8** Future update reports will also include the Inner North West Community Committee Newsletter. The newsletter will be provided twice a year for the December and March Committee meetings.

Corporate Considerations

Consultation and Engagement

- 9** The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

10 All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

11 Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

12 Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

13 There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

14 Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

15 The report provides up to date information on key areas of work for the Community Committee.

Recommendations

16 The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

17 None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Inner North West Community Committee
FACEBOOK highlights
 26th September 2019 – 26th November 2019

Since 26th September 2019 the Inner North West Community Committee Facebook page has gained: **22 new page 'likes'** (and currently has) **598 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate. Posts can however be read without any further interaction.

By far the most popular post since the 26th September was the posting Fine Free Library. The post:

- **has been shared 1 times**
- **has reached a total of 148 people**

The following are screenshots of the most popular two posts since the 26th September. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Leeds City Council Fine free library

The post had 7 post clicks, with 6 likes, comments and shares.

Post Details

Leeds City Council Inner North West Community Committee
 Published by Jonny Lcc [?] · 14 October ·

Did you see the exciting announcement from Leeds Libraries last week? Leeds libraries are now fine free!

Your library is now FINE FREE!

Leeds Libraries
 7 October ·

BIG announcement: from today we're going completely #finesfree - no more fines! This comes with an amnesty, meaning all current fines are wiped. Also, no more need for ID to prove your identity. Libraries are for everyone! #removingbarriers #LibrariesWeek

148 People reached 13 Engagements Boost Unavailable

Sally Mahamane, Caroline Tompkins and 3 others 1 share

Like Comment Share

Performance for your post

148 People Reached

6 Likes, Comments & Shares

5 Likes	5 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

7 Post Clicks

1 Photo views	0 Link clicks	6 Other Clicks
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

2nd Place – Leeds Recycles

People reached were 178, with 9 post clicks. There were also 4 post likes.

Post Details

Leeds City Council Inner North West Community Committee ***
Published by Bali Birdi [?] · 24 September · 🌐

Happy #RecycleWeek! If you're rubbish at remembering to put your bin out or want to check where your nearest bottle bank is then download the Leeds Bins app! <https://imactivate.com/leedsbins/>



Performance for your post

173 People Reached

9 Reactions, comments & shares

4 Like	3 On post	1 On shares
1 Angry	0 On post	1 On shares
1 Comments	1 On Post	0 On Shares
3 Shares	3 On Post	0 On Shares

14 Post Clicks

3 Photo views	0 Link clicks
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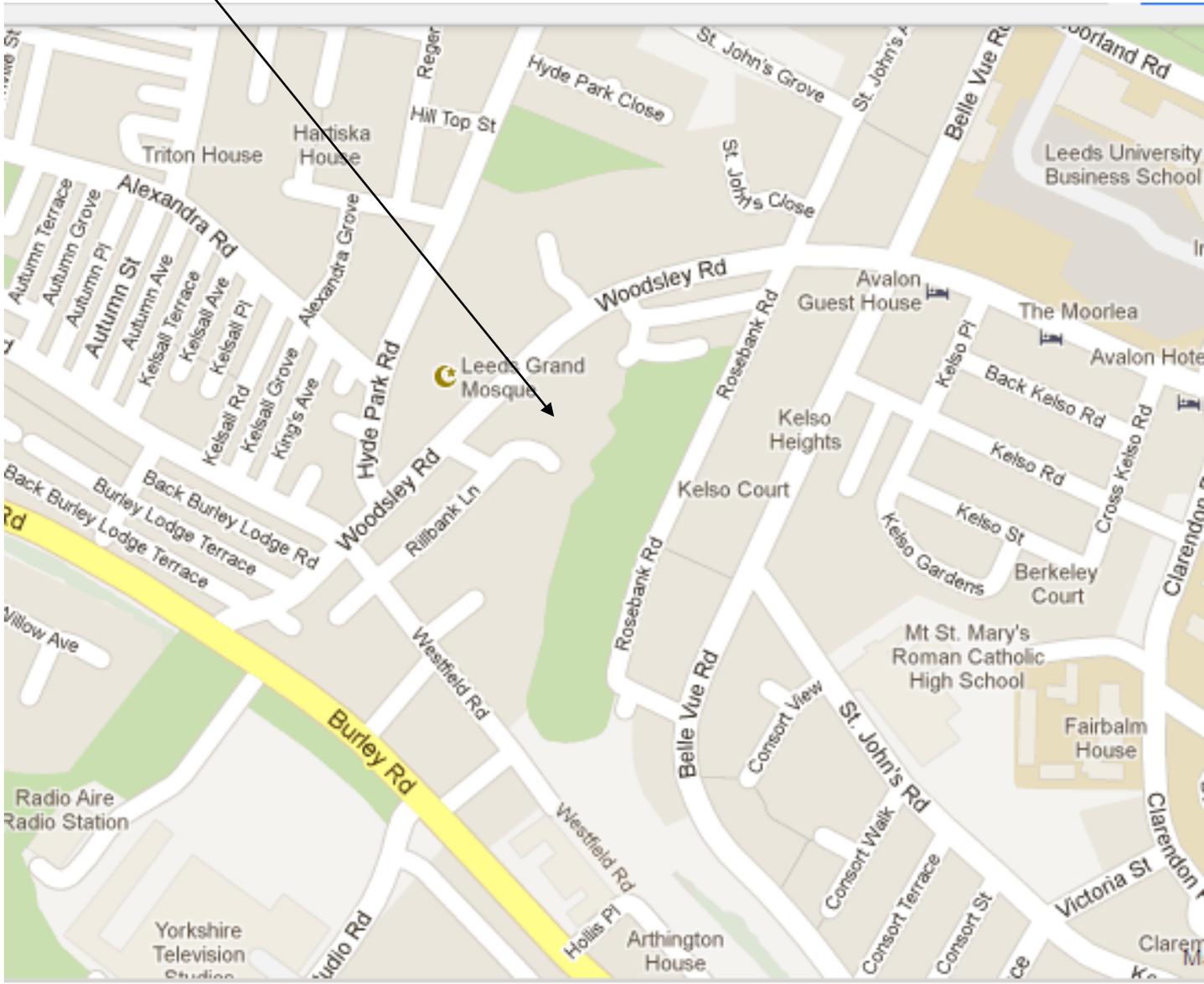
NEGATIVE FEEDBACK

0 Hide post	0 Report as spam
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Reported stats may be delayed from what appears on the post

2nd most popular post

Woodsley Road Community Centre
64 Woodsley Road
Leeds
LS3 1DU



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